

2025

Price List and Policies



IH CAREER COLLEGE - PRICE LIST 2025

Co-op Programs	Study Period (Weeks)	Study Break (Weeks)	Co-op Period (Weeks)	Program Tuition	Extra Fees*
Business & Client Relations Fundamentals	12	12	12	\$7,500	\$1,380
Business Essentials Plus and Marketing	12	12	12	\$7,600	\$1,380
Business & Client Relations	16	16	16	\$8,900	\$1,540
Business & Client Relations Plus	20	20	20	\$10,180	\$1,700
Business & Client Relations Plus and Marketing	24	20	24	\$11,900	\$2,160
Hospitality & Hotel Management	24	0	0	\$12,500	\$2,380
Hospitality & Hotel Management Co-op	24	20	26	\$12,900	\$3,240

Teacher Training Programs	Duration (Weeks)	Tuition	Extra Fees*
CELTA In-Person	4	\$2,395	\$870
CELTA Mixed	4	\$2,395	\$870
CELTA Online (Part-time)	10	\$2,295	\$960
DELTA (Full-time)	12	\$4,550	\$1,670
The IHC in TESL	4	\$2,295	\$490
ID TESOL	10	\$4,000	\$800
J-SHINE®	6	\$1,750	\$860

Extra Fees*	Registration Fee*	Administrative Fee*	Textbooks Fee	Materials Fee*	Student Services Fee*	Cambridge Exam Fee	Career Workshops**
Business & Client Relations Fundamentals	\$200	\$50	-	\$210	\$420	-	\$500
Business Essentials Plus and Marketing	\$200	\$50	-	\$210	\$420	-	\$500
Business & Client Relations	\$200	\$50	-	\$230	\$560	-	\$500
Business & Client Relations Plus	\$200	\$50	-	\$250	\$700	-	\$500
Business & Client Relations Plus and Marketing	\$200	\$50	-	\$270	\$840	-	\$800
Hospitality & Hotel Management	\$200	\$50	\$1,080	\$270	\$840	-	-
Hospitality & Hotel Management Co-op	\$200	\$50	\$1,080	\$270	\$840	-	\$800
CELTA In-Person	\$200	\$50	-	\$50	\$210	\$360	-
CELTA Mixed	\$200	\$50	-	\$50	\$210	\$360	-
CELTA Online (Part-time)	\$200	\$50	-	\$50	\$210	\$450	-
DELTA (Full-time)	\$200	\$50	-	-	\$420	\$1,000	-
The IHC in TESL	\$200	\$50	-	\$100	\$140	-	-
ID TESOL	\$200	\$50	-	\$200	\$350	-	-
J-SHINE®	\$200	\$50	-	\$200	\$210	-	\$200***

*Non-refundable
 **Includes resume writing and interview preparation
 ***Practicum Placement fee
 Note: No registration fee if transferring from ESL

Accommodation	Low Season (Sep 16 to Apr 30)			High Season (May 1 to Sep 15)		
	1 Week	4 Weeks	1 Night	1 Week	4 Weeks	1 Night
Homestay Placement/Replacement Fee (Non-Refundable)		\$320			\$320	
Homestay Fee						
Single Room Full-board (3 Meals for 7 days a week)	\$375	\$1500	\$70	\$395	\$1580	\$75
Shared Room Full-board (3 Meals for 7 days a week)*	\$345	\$1380	\$70	\$365	\$1460	\$75
Single Room Half-board (2 Meals: Breakfast and Dinner for 7 days a week)	\$350	\$1400	\$70	\$370	\$1480	\$75
Shared Room Half-board (2 Meals: Breakfast and Dinner for 7 days a week)*	\$320	\$1280	\$70	\$340	\$1360	\$75
Single Minor Room Full-board (3 Meals for 7 days a week)	\$390	\$1560	\$70	\$410	\$1640	\$75
Shared Minor Room Full-board (3 Meals for 7 days a week)*	\$375	\$1500	\$70	\$395	\$1580	\$75

*Note: Must be with a family member, friend or partner who is also studying at IH.
 - Homestay must be booked for a minimum of two weeks.
 - Homestay must be booked a minimum of four weeks in advance.
 - Homestay can only be booked at a weekly rate (Saturday to Saturday / Sunday to Sunday). Additional days will be charged as a full week.

Services	Fees	Services	Fees
Registration Fee (Non-Refundable)	\$200	Cambridge Exam Fee*	\$400
Administrative Fee (Non-Refundable)	\$50	Registered Shipping and Handling Fee*	\$250
Student Service Fees (Non-Refundable)***	\$35/week	Courier Fee	\$150
Medical Insurance*	\$5/day	Additional Transcript, or Other Documents	\$30
Airport Transfer One Way**	\$250	Program Change Fee*	\$100
Airport Transfer Both Ways**	\$500	Credit Card Supplement*	3.25%

*Optional Fees.
 **Surcharge will be applied for departures and arrivals between 7 pm and 7 am local time.
 *** This fee will be applied after a 3rd Letter of Acceptance is issued Include student card, textbooks, materials, and technology.
 Disclaimer: IH reserves the right to change or cancel the program without prior notice.

Note: Price List 2025 valid until December 31, 2025.

Program Notes

- All fees shown in Canadian dollars. Please contact us for US dollar rates.
- Placements cannot be guaranteed for students whose payment is past due.
- School policies on dismissal and dispute resolution are posted in the school. The refund policy for dismissal follows the cancellation policy guidelines.
- IH Career College reserves the right to change fees without prior notice.
- Minimum age for adult programs is 19.

Admission Process

The admission process includes the following steps:

- A student or their representative sends completed registration form to IH Career College (IHCC).
- IHCC checks availability of the course and if admission criteria are fulfilled and responds if any clarification of enrolment detail is required.
- If there is a minimum level required for the course, IHCC will ask for credentials to prove the student's level of English. If no sufficient credentials are available, IHCC may ask the student to complete the online IH test. If the test does not come up with a clear result or there are any doubts about the level, IHCC may conduct further online assessment via a Microsoft Teams.
- If the student can be accepted into the program, IHCC sends the invoice(s) and a confirmation email to the student or/and their representative together with the student contract and a link to the IHCC policies. The student will be required to sign the contract and to return it to IHCC before the start of the course.
- Payment needs to be made: Non-refundable registration placement fees are due at the time of registration with the balance due at least 21 days prior to the start of your course.

Acceptable forms of payment include:

- Flywire, Bank Transfer, Bank Draft, Canadian Cheque, Visa, Master Card, AMEX, JCB, Interac, Cash or Union Pay (\$3.25% surcharge for credit card payments, \$5000 limit for credit card payments)

All bank charges must be paid by the payer.

- IHCC will send out the Letter of Acceptance and arrange extra services as required (accommodation, airport transfer, medical insurance) and send details at least 21 days before the course start date but only after agreed payment has been received.

Bank information

- Please inquire: Tel: 1-604-739-9836 or Email: financeihcc@ihvancouver.com

Refund & Cancellation Policies

Tuition Refund & Cancellation Policy

Circumstances when Refund Payable	Amount of Refund
Before program start date, IHCC receives a notice of withdrawal (applies to all students)	
<ul style="list-style-type: none"> • No later than seven days after student signed the enrolment contract, and • Before the program start date. 	100% tuition and all related fees, other than application fee. Related fees include: administrative fees, application fees, assessment fees, and fees charged for textbooks or other course materials.
<ul style="list-style-type: none"> • At least 30 days before the later of: <ol style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance (international students) b) The program start date in the enrolment contract. 	IHCC may retain up to 10% of tuition, to a maximum of \$1,000. IHCC must refund fees paid for course materials if not provided to the student.
<ul style="list-style-type: none"> • More than seven days after the student and IHCC signed the enrolment contract, and • Less than 30 days before the later of: <ol style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance (international students) b) The program start date in the enrolment contract. 	IHCC may retain up to 20% of tuition, to a maximum of \$1,300. IHCC must refund fees paid for course materials if not provided to the student.
After program start date, IHCC provides a notice of dismissal or receives a notice of withdrawal (applies to all students, except those enrolled in a program delivered solely by distance education)	
<ul style="list-style-type: none"> • After the program start date, and up to and including 10% of instruction hours have been provided. 	IHCC may retain up to 30% of tuition. IHCC must refund fees paid for course materials if not provided to the student.
<ul style="list-style-type: none"> • After the program start date, and after more than 10%, but before 30% of instruction hours, have been provided. 	IHCC may retain up to 50% of tuition. IHCC must refund fees paid for course materials if not provided to the student.
Student does not attend program – “no-show” (applies to all students except those enrolled in a program delivered solely by distance education):	
<ul style="list-style-type: none"> • Student does not attend the first 30% of the program. 	IHCC may retain up to 50% of the tuition. IHCC must refund fees paid for course materials if not provided to the student.
IHCC receives a refusal of study permit (applies to international students requiring a study permit):	
<ul style="list-style-type: none"> • Before 30% of instruction hours would have been provided, had the student started the program on the later of the following: <ol style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance b) The program start date in the enrolment contract • Student has not requested additional Letter(s) of Acceptance. 	100% tuition and all related fees, other than application fee.
After the program start date, student withdraws or is dismissed, (applies to students enrolled in a program delivered solely online):	
<ul style="list-style-type: none"> • Student completed up to 30% of the program. 	IHCC may retain up to 30% of the tuition. IHCC must refund fees paid for course materials if not provided to the student.
<ul style="list-style-type: none"> • Student completed more than 30% but less than 50% of the program (based on evaluation provided to student). 	IHCC may retain up to 50% of the tuition. IHCC must refund fees paid for course materials if not provided to the student.
Student enrolled in a program without having met the admission requirements for the program	
<ul style="list-style-type: none"> • If the student did not misrepresent the student's knowledge or skills when applying for admission and the registrar orders the IHCC to refund tuition and fees. 	100% tuition and all related fees, including application fees
IHCC does not provide a work experience	
<ul style="list-style-type: none"> • The IHCC fails to provide the work experience within 30 days of the contract end date, unless the registrar determines the IHCC was prevented from doing so by circumstances beyond its control. 	100% tuition and all related fees, other than application fees

IHCC must pay the tuition or fee refund within **30 days** after receiving notice of withdrawal or refusal of study permit; providing a notice of dismissal, or the date on which the first 30% of the hours of instruction are provided (no-show). If an international student delivers a copy of a refusal of a study permit to the IHCC, this policy apply as if the copy of the refusal were a notice of withdrawal, unless the international student requests an additional letter of acceptance.

Note: Programs of study may not be downgraded once they have commenced. Program upgrades are based on availability and may or may not be possible.

HOUSING CANCELLATION POLICY

Housing Cancellation Policy before Arrival	Housing Cancellation Policy after Arrival
<ul style="list-style-type: none"> • Accommodation placement fee is non-refundable. • If a student cancels 3 weeks or more before the arrival date, no cancellation fee will be charged. • If a student cancels less than 3 weeks before the arrival date, 1 week of housing will be charged. • If a student cancels less than 1 week before the arrival date or is a no-show, 2 weeks of housing will be charged. 	<ul style="list-style-type: none"> • Students registered for one month or less of housing must give the Housing Coordinator TWO weeks notice. • Students registered for more than one month of housing, must give the Housing Coordinator ONE month notice. • If there is a serious problem* with the host family that requires an immediate move, the Housing Coordinator will assist in finding a new family at no extra cost. • If a student chooses to change accommodation for his/her own reasons, there will be a charge for the new placement and IH Vancouver does not guarantee availability. <p>* Serious problems include: Physical danger to the student by someone or something in the homestay family or home. Sexual or physical abuse by someone in the homestay family or another student. Undocumented over-use of drugs or alcohol by the homestay family or another student.</p>

Note: *The Placement fee is non-refundable.

*There is no refund available for missed meals in Homestay.

IH CAREER COLLEGE - START DATES 2025

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

CO-OP START DATES

Jan 6	Apr 28	Sep 2
Feb 3	May 26	Sep 29
Mar 3	Jul 7	Oct 27
Mar 31	Aug 5	Nov 24

* Class start dates may vary depending your co-op programs.

CELTA

Start Dates	End Dates
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Online (10 Weeks)

Feb 8	Apr 12
Apr 19	Jun 21
Sep 13	Nov 15

In-person (4 weeks)

May 26	Jun 20
Jul 7	Aug 1

Mixed (4 Weeks)

Mar 3	Mar 28
Aug 5	Aug 29
Oct 6	Oct 31

IHC IN TESL (4 WEEKS)

Start Dates	End Dates
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Jan 20	Feb 14
Jul 28	Aug 22
Sep 22	Oct 17

ID TESOL (10 WEEKS)

Start Dates	End Dates
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Jan 6	Mar 14
Jul 14	Sep 19
Sep 8	Nov 14

J-SHINE

Feb 3	Mar 3	Jul 14
Aug 11	Oct 6	

STUDY BREAK

Start Dates	End Dates
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Dec 23, 2024	Jan 3, 2025
Jun 23, 2025	Jul 4, 2025
Dec 22, 2025	Jan 2, 2026

SCHOOL HOLIDAYS

Dates	Holidays
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Jan 1	New Year's Day
Jan 24	Professional Development Day
Feb 17	Family Day
Apr 18	Good Friday
May 19	Victoria Day
Jun 13	Professional Development Day
Jul 1	Canada Day
Aug 4	Civic Holiday: BC Day
Sep 1	Labour Day
Sep 30	National Day for Truth and Reconciliation
Oct 13	Thanksgiving Day
Nov 11	Remembrance Day
Dec 25	Christmas Day

* Class start and end dates may vary as schedules will be modified to accommodate for Canadian holidays.

CONNECT WITH IHCC VANCOUVER

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Inquiry

- Co-op Start Dates
- CELTA Start Dates
- IHC in TESL Start Dates
- ID TESOL Start Dates
- J-SHINE Start Dates
- Co-op Study Break
- Public Holiday in BC