

2025

Price List and Policies



IH CAREER COLLEGE - PRICE LIST 2025

| Co-op Programs | Study Period (Weeks) | Study Break (Weeks) | Co-op Period (Weeks) | Program Tuition | Extra Fees* |
|--|----------------------|---------------------|----------------------|-----------------|-------------|
| Business & Client Relations Fundamentals | 12 | 12 | 12 | \$7,500 | \$1,380 |
| Business Essentials Plus and Marketing | 12 | 12 | 12 | \$7,600 | \$1,380 |
| Business & Client Relations | 16 | 16 | 16 | \$8,900 | \$1,540 |
| Business & Client Relations Plus | 20 | 20 | 20 | \$10,180 | \$1,700 |
| Business & Client Relations Plus and Marketing | 24 | 20 | 24 | \$11,900 | \$2,160 |
| Hospitality & Hotel Management | 24 | 0 | 0 | \$12,500 | \$2,380 |
| Hospitality & Hotel Management Co-op | 24 | 20 | 26 | \$12,900 | \$3,240 |

| Teacher Training Programs | Duration (Weeks) | Tuition | Extra Fees* |
|---------------------------|------------------|---------|-------------|
| CELTA In-Person | 4 | \$2,395 | \$870 |
| CELTA Mixed | 4 | \$2,395 | \$870 |
| CELTA Online (Part-time) | 10 | \$2,295 | \$960 |
| DELTA (Full-time) | 12 | \$4,550 | \$1,670 |
| The IHC in TESL | 4 | \$2,295 | \$490 |
| ID TESOL | 10 | \$4,000 | \$800 |
| J-SHINE® | 6 | \$1,750 | \$860 |

| Extra Fees* | Registration Fee* | Administrative Fee* | Textbooks Fee | Materials Fee* | Student Services Fee* | Cambridge Exam Fee | Career Workshops** |
|--|-------------------|---------------------|---------------|----------------|-----------------------|--------------------|--------------------|
| Business & Client Relations Fundamentals | \$200 | \$50 | - | \$210 | \$420 | - | \$500 |
| Business Essentials Plus and Marketing | \$200 | \$50 | - | \$210 | \$420 | - | \$500 |
| Business & Client Relations | \$200 | \$50 | - | \$230 | \$560 | - | \$500 |
| Business & Client Relations Plus | \$200 | \$50 | - | \$250 | \$700 | - | \$500 |
| Business & Client Relations Plus and Marketing | \$200 | \$50 | - | \$270 | \$840 | - | \$800 |
| Hospitality & Hotel Management | \$200 | \$50 | \$1,080 | \$270 | \$840 | - | - |
| Hospitality & Hotel Management Co-op | \$200 | \$50 | \$1,080 | \$270 | \$840 | - | \$800 |
| CELTA In-Person | \$200 | \$50 | - | \$50 | \$210 | \$360 | - |
| CELTA Mixed | \$200 | \$50 | - | \$50 | \$210 | \$360 | - |
| CELTA Online (Part-time) | \$200 | \$50 | - | \$50 | \$210 | \$450 | - |
| DELTA (Full-time) | \$200 | \$50 | - | - | \$420 | \$1,000 | - |
| The IHC in TESL | \$200 | \$50 | - | \$100 | \$140 | - | - |
| ID TESOL | \$200 | \$50 | - | \$200 | \$350 | - | - |
| J-SHINE® | \$200 | \$50 | - | \$200 | \$210 | - | \$200*** |

*Non-refundable
 **Includes resume writing and interview preparation
 ***Practicum Placement fee
 Note: No registration fee if transferring from ESL

| Accommodation | Low Season (Sep 16 to Apr 30) | | | High Season (May 1 to Sep 15) | | |
|---|-------------------------------|---------|---------|-------------------------------|---------|---------|
| | 1 Week | 4 Weeks | 1 Night | 1 Week | 4 Weeks | 1 Night |
| Homestay Placement/Replacement Fee (Non-Refundable) | | \$320 | | | \$320 | |
| Homestay Fee | | | | | | |
| Single Room Full-board (3 Meals for 7 days a week) | \$375 | \$1500 | \$70 | \$395 | \$1580 | \$75 |
| Shared Room Full-board (3 Meals for 7 days a week)* | \$345 | \$1380 | \$70 | \$365 | \$1460 | \$75 |
| Single Room Half-board (2 Meals: Breakfast and Dinner for 7 days a week) | \$350 | \$1400 | \$70 | \$370 | \$1480 | \$75 |
| Shared Room Half-board (2 Meals: Breakfast and Dinner for 7 days a week)* | \$320 | \$1280 | \$70 | \$340 | \$1360 | \$75 |
| Single Minor Room Full-board (3 Meals for 7 days a week) | \$390 | \$1560 | \$70 | \$410 | \$1640 | \$75 |
| Shared Minor Room Full-board (3 Meals for 7 days a week)* | \$375 | \$1500 | \$70 | \$395 | \$1580 | \$75 |

*Note: Must be with a family member, friend or partner who is also studying at IH.
 - Homestay must be booked for a minimum of two weeks.
 - Homestay must be booked a minimum of four weeks in advance.
 - Homestay can only be booked at a weekly rate (Saturday to Saturday / Sunday to Sunday). Additional days will be charged as a full week.

| Services | Fees | Services | Fees |
|--|-----------|---|-------|
| Registration Fee (Non-Refundable) | \$200 | Cambridge Exam Fee* | \$400 |
| Administrative Fee (Non-Refundable) | \$50 | Registered Shipping and Handling Fee* | \$250 |
| Student Service Fees (Non-Refundable)*** | \$35/week | Courier Fee | \$150 |
| Medical Insurance* | \$5/day | Additional Transcript, or Other Documents | \$30 |
| Airport Transfer One Way** | \$250 | Program Change Fee* | \$100 |
| Airport Transfer Both Ways** | \$500 | Credit Card Supplement* | 3.25% |

*Optional Fees.
 **Surcharge will be applied for departures and arrivals between 7 pm and 7 am local time.
 *** This fee will be applied after a 3rd Letter of Acceptance is issued Include student card, textbooks, materials, and technology.
 Disclaimer: IH reserves the right to change or cancel the program without prior notice.

Note: Price List 2025 valid until December 31, 2025.

IH CAREER COLLEGE - POLICIES 2025

Program Notes

- All fees shown in Canadian dollars. Please contact us for US dollar rates.
- Placements cannot be guaranteed for students whose payment is past due.
- School policies on dismissal and dispute resolution are posted in the school. The refund policy for dismissal follows the cancellation policy guidelines.
- IH Career College reserves the right to change fees without prior notice.
- Minimum age for adult programs is 19.

Admission Process

The admission process includes the following steps:

- A student or their representative sends completed registration form to IH Career College (IHCC).
- IHCC checks availability of the course and if admission criteria are fulfilled and responds if any clarification of enrolment detail is required.
- If there is a minimum level required for the course, IHCC will ask for credentials to prove the student's level of English. If no sufficient credentials are available, IHCC may ask the student to complete the online IH test. If the test does not come up with a clear result or there are any doubts about the level, IHCC may conduct further online assessment via a Microsoft Teams.
- If the student can be accepted into the program, IHCC sends the invoice(s) and a confirmation email to the student or/and their representative together with the student contract and a link to the IHCC policies. The student will be required to sign the contract and to return it to IHCC before the start of the course.
- Payment needs to be made: Non-refundable registration placement fees are due at the time of registration with the balance due at least 21 days prior to the start of your course.

Acceptable forms of payment include:

- Flywire, Bank Transfer, Bank Draft, Canadian Cheque, Visa, Master Card, AMEX, JCB, Interac, Cash or Union Pay (\$3.25% surcharge for credit card payments, \$5000 limit for credit card payments)

All bank charges must be paid by the payer.

- IHCC will send out the Letter of Acceptance and arrange extra services as required (accommodation, airport transfer, medical insurance) and send details at least 21 days before the course start date but only after agreed payment has been received.

Bank information

- Please inquire: Tel: 1-604-739-9836 or Email: financeihcc@ihvancouver.com

Refund & Cancellation Policies

Tuition Refund & Cancellation Policy

| Circumstances when Refund Payable | Refund Due |
|--|---|
| Before program start date, IHCC receives a notice of withdrawal or provides a notice of dismissal: | |
| <ul style="list-style-type: none"> • No later than seven days after student signed the enrolment contract, and • Before the program start date. | 100% of tuition and all related fees, other than application fee. Related fees include: administrative fees, application fees, assessment fees, and fees charged for textbooks or other course materials, and unused aircraft utilization fees. |
| <ul style="list-style-type: none"> • More than seven days after student signed the enrolment contract, and • Before the program start date. | IHCC may retain up to 10% of tuition, to a maximum of \$1,000 paid or payable under a contract. |
| After program start date, IHCC provides a notice of dismissal or receive a notice of withdrawal (applies to all programs): | |
| <ul style="list-style-type: none"> • No later than seven days after the program start date, the IHCC provides a notice of dismissal or receives a notice of withdrawal | IHCC may retain up to 10% of tuition, to a maximum of \$1,000 paid or payable under a contract. |
| After program start date, IHCC provides a notice of dismissal or receives a notice of withdrawal (applies to all approved programs, other than solely-asynchronous distance-education-only programs): | |
| <ul style="list-style-type: none"> • After the program start date, and up to and including 10% of instruction hours have been provided. | IHCC may retain up to 10% of tuition paid or payable under a contract. |
| <ul style="list-style-type: none"> • After the program start date, and after more than 10% but before 30% of instruction hours have been provided. | IHCC may retain up to 30% of tuition paid or payable under a contract. |
| <ul style="list-style-type: none"> • After the program start date, and after more than 30% but before 50% of instruction hours have been provided. | IHCC may retain up to 50% of tuition paid or payable under a contract. |
| <ul style="list-style-type: none"> • After the program start date, and after more than 50% of instruction hours have been provided. | No refund due |
| Student does not attend – “no-show” (applies to all students except those enrolled in a program delivered solely by asynchronous distance education): | |
| <ul style="list-style-type: none"> • A student does not attend the first 30% of the program. | IHCC may retain up to 50% of the tuition paid under a contract. |
| IHCC receives a refusal of study permit (applies to international students requiring a study permit): | |
| <ul style="list-style-type: none"> • Before 30% of instruction hours would have been provided, had the student started the program on the later of the following: <ol style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance b) The program start date in the enrolment contract • Student has not requested additional Letter(s) of Acceptance | 100% tuition and all related fees, other than application fee. |
| Student enrolled in a program without having met the admission requirements for the program | |
| <ul style="list-style-type: none"> • If the student did not misrepresent the student's knowledge or skills when applying for admission and the registrar orders the IHCC to refund tuition and fees. | 100% tuition and all related fees, including application fees |
| IHCC does not provide a work experience | |
| <ul style="list-style-type: none"> • The IHCC fails to provide the work experience within 30 days of the contract end date, unless the registrar determines the IHCC was prevented from doing so by circumstances beyond its control. | 100% tuition and all related fees, other than application fees |

IHCC must pay the tuition or fee refund within **30 days** after receiving notice of withdrawal or refusal of study permit; providing a notice of dismissal, or the date on which the first 30% of the hours of instruction are provided (no-show).

If an international student delivers a copy of a refusal of a study permit to the IHCC, this policy apply as if the copy of the refusal were a notice of withdrawal, unless the international student requests an additional letter of acceptance.

Note: Programs of study may not be downgraded once they have commenced. Program upgrades are based on availability and may or may not be possible.

HOUSING CANCELLATION POLICY

| Housing Cancellation Policy before Arrival | Housing Cancellation Policy after Arrival |
|--|---|
| <ul style="list-style-type: none"> • Accommodation placement fee is non-refundable. • If a student cancels 3 weeks or more before the arrival date, no cancellation fee will be charged. • If a student cancels less than 3 weeks before the arrival date, 1 week of housing will be charged. • If a student cancels less than 1 week before the arrival date or is a no-show, 2 weeks of housing will be charged. | <ul style="list-style-type: none"> • Students registered for one month or less of housing must give the Housing Coordinator TWO weeks notice. • Students registered for more than one month of housing, must give the Housing Coordinator ONE month notice. • If there is a serious problem* with the host family that requires an immediate move, the Housing Coordinator will assist in finding a new family at no extra cost. • If a student chooses to change accommodation for his/her own reasons, there will be a charge for the new placement and IH Vancouver does not guarantee availability. <p>* Serious problems include: Physical danger to the student by someone or something in the homestay family or home. Sexual or physical abuse by someone in the homestay family or another student. Undocumented over-use of drugs or alcohol by the homestay family or another student.</p> |

Note: *The Placement fee is non-refundable.

*There is no refund available for missed meals in Homestay.

